

SALP 2025 Application

You can Save and Resume this application, however file uploads will need to be reloaded upon resuming. It is recommended that you upload all file attachments just before submitting this application.

Please ensure you thoroughly review the [Funding Guidelines](#) prior to submitting a grant application. The Guidelines contain important information about the eligibility of applicants and projects.

Applications must be submitted by 6pm Tuesday 30th April 2024.

1. Applicant Details

The applicant is the lead group or organisation responsible for applying for the project grant and completing the project.

Name of Applicant (organisation name)*

Contact Person*

First Name

Last Name

Position in Group

Email*

Primary Contact Number*

Secondary Contact Number

Contact Mailing Address

Address Line 1

Address Line 2

City

State

Postcode

What Entity Type is your group?*

Does your group have an ABN?*

- Yes
 No - you will need a sponsor

Does your group have a bank account?*

- Yes
 No - you will need a sponsor

Is your group registered for GST?*

- Yes
 No

Will your group be using a Sponsor for this application?*

- Yes - we will be using a sponsor
 No - we will not use a sponsor

You will need a sponsor if you do not have an ABN or a business/group Bank Account. You can also choose to use a sponsor.

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2. Project Details

This section relates to your project as a whole. If your project consists of a number of sub-projects, you will need to provide a brief description of each sub-project on the [Budget Template](#).

2.1 - Project Title*

Give the project a succinct name (max 12 words)

2.2 - Project Summary*

0/550

Provide a summary of the project. This snapshot will be used in publicity about SALP projects (max 90 words)

2.3 - Project Description*

For each of your project sites, please use the following headings to describe your project: Assets, Threats Being Addressed, Proposed Activities and Relevant Previous Works (if any)

2.4 - Aims and Outcomes*

Describe the aims of the project and what you expect the environmental outcomes of the project to be. What do you hope to achieve with this project?

2.5 - Methodology*

Describe the methodology of the project to demonstrate technical soundness and well established, proven restoration practices.

2.6 - Monitoring and Evaluation*

How will you monitor and evaluate the success of your project? What indicators will be used to measure that outcomes have been successfully achieved?

3. Project Sites and Maps

3.1 - Site Information

Provide details of each individual site included in your project on the [Site Description Template](#).

Attach the completed Site Description Template*

No File Chosen

3.2 - Maps

Provide maps of your project site/s. (Refer to Section 7.1 of the [Funding Guidelines](#) for further information on map requirements).

How many maps of your project site(s) will you be attaching?*

Attachment 1 - Map*

No File Chosen

3.3 - Land Manager Consent

Provide evidence that you have the consent of the land manager to undertake the planned work on all project sites.

This may be in the form of a [Landowner Permission Form](#) or a letter of support and could also include details of contributions to your project and commitment to future maintenance if applicable.

Land Manager Consent*

No File Chosen

Land Manager Consent

No File Chosen

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[Previous](#)

Page 2 of 4

[Next](#)

4. Alignment with Other Strategies, Plans, Projects and Natural Assets

4.1 - Alignment with other strategies or plans*

Describe how the project aligns to other strategies and plans (up to 5) by providing names of the strategies or plans and how they relate to your project

4.2 - Linkages with ecological corridors, other projects and natural assets*

Describe how the project links with or forms part of an ecological corridor and or neighbouring projects/s and or natural assets (provide the names and details of relevant projects or natural assets)

5. Project Maintenance

Will your project require ongoing maintenance?*

- Yes
 No

[Save and Resume Later](#)

[Previous](#)

Page 3 of 4

[Next](#)

6. Community Engagement

List any community organisations that you expect will be engaged with this project and how they will participate (e.g. scouts volunteering at planting events)*

7. Aboriginal Heritage Inquiry and Consultation

It is important to establish (or have previously established) if there are any areas of Aboriginal cultural significance on your proposed project site(s).

Refer to section 7.13 of the [Funding Guidelines](#) for instructions on how to go about making an inquiry through Department of Aboriginal Affairs and/or their Aboriginal Heritage Information System (AHIS).

Once you have made enquires about all project sites, answer the questions in this section.

Are any of the proposed project sites also sites of significance?*

- Yes
 No

8. Declaration of Interest

A declaration of interest arises when private interests could, or could be perceived to impinge on a person's ability to act in the best interests of this project.

You are required to manage and declare conflicts of interest by providing a clear statement of interest with this application.

A declaration is required in the following circumstances (but is not limited to these circumstances) in regards to those involved in the delivery of the project:

- They are either contractors being paid from grant funds or whom employment is dependent on the grant
- They are members, or work for members of the assessment panel
- The proposed projects are being undertaken on or near their property
- They or their family members work for the funding bodies

Outline any declarations of interest or perceived interest (if applicable)

OR Attach any declarations of interest or perceived interest (if applicable)

No File Chosen

9. Funding

9.1 - Project budget

Provide a budget for your project through downloading and completing the Budget sheets as instructed on the [Budget Template](#).

Attach the completed Budget Template*

No File Chosen

9.2 - Quotes

Provide evidence of quotes for relevant items on your Budget Template.

How many quotes will you be attaching?*

Attachment 1 - Quote*

No File Chosen

Sole Supplier Justification (if applicable)

Provide justification for any suppliers/contractors you have granted Sole Supplier Status (see Section 7.6 of the Funding Guidelines)

9.3 - Written Confirmation from Partners

Provide written confirmation of the contributions to your project from each of the partners and co-investors. *(If contribution information is covered in a letter of support attached in section 3 please don't reattach the same letter)*

Attachment 1 - Contributions

No File Chosen

Attachment 2 - Contributions

No File Chosen

If applicable, detail any additional information about contributors to the project

10. Additional Supporting Information

If there are any other sources of information that you believe are relevant and support your application, attach them below.

Photos really help the assessors understand your project challenges and site uniqueness.

How many additional documents will you be attaching?*

11. Declaration By Applicant

I, the authorised representative on behalf of the applicant agree that:

- All parties identified in the application have agreed to include their details in it
- I have read and understood the requirements in the Funding Guidelines
- I have or will obtain the necessary permits and/or support to undertake this project
- The information provided in the Application is complete and correct

Name*

First Name

Last Name

Position*

Organisation Name*

Email*

Phone*

Signature of applicant or authorised representative

Use your mouse or finger to draw your signature above

Alternatively upload an image of your signature

No File Chosen

12. Completion Checklist

Review this list and ensure you have included all the necessary documents at each step of the application

- Attachment 1 - Site Description Template
- Attachment 2 - Maps
- Attachment 3 - Confirmation of Land Manager Consent
- Attachment 4 - Evidence of Aboriginal Consultation
- Attachment 5 - Declaration of Interest (if applicable)
- Attachment 6 - Budget Template
- Attachment 7 - Quotes
- Attachment 8 - Confirmation of Partners/Co-investors (unless included with Attachment 3)
- Attachment 9 - Confirmation of Land Manager Future Commitment (unless included with Attachment 3)
- Attachment 10 - Other attachments (if any)

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Page 4 of 4